

CONTRACT FILES

ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 6

1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-95-D-2967		2. DELIVERY ORDER/ CALL NO. 0020		3. DATE OF ORDER/CALL (YYYYMMDD) 99APR07		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-A1					
ASC/CDS USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 LT SOFIA E. CARABALLO-GARCIA		CODE FA8622		7. ADMINISTERED BY (if Other than 6) DCMC PHILADELPHIA P.O. BOX 11427 PHILADELPHIA PA 19111-0427 SCD: C PAS: (NONE)		CODE S3915A		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)					
9. CONTRACTOR SEMCOR INC. NAME AND ADDRESS 815 EASTGATE DR MOUNT LAUREL NJ 08054-1208		CODE 4M919		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED					
14. SHIP TO SEE SCHEDULE		CODE		15. PAYMENT WILL BE MADE BY DFAS-CO/NEW DOMINION DIVISION P O BOX 182041 COLUMBUS OH 43218-2041		CODE SC1018		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.					
16. TYPE OF ORDER		<input checked="" type="checkbox"/> DELIVERY/ CALL <input type="checkbox"/> PURCHASE		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your _____ furnish the following on items specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR _____ SIGNATURE _____ TYPED NAME AND TITLE _____ DATE SIGNED (YYYYMMDD) _____ <input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: _____													
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE													
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT		22. UNIT PRICE		23. AMOUNT	
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA BY: <i>John Jordan</i> 7 APR 99 CONTRACTING/ORDERING				25. TOTAL \$85,310.00		29. DIFFERENCES			
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED				27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS					
DATE _____ SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____ 36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____				PARTIAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR		34. CHECK NUMBER		35. BILL OF LADING	
				FINAL									
37. RECEIVED AT				38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

DD FORM 1155, JAN 1998 (EG)

PREVIOUS EDITION MAY BE USED

ConWrite Version 2.80

1. This delivery order 0020 is issued pursuant to H-013 entitled the "Orders" Clause of the basic contract F33657-95-D-2967. The contractor shall provide effort in accordance with the Statement of Work(SOW), "AERONATICAL SYSTEMS CENTER (ASC) ELECTRONIC COMBAT (EC) (ASC/SMNA) PROGRAMS NETWORK DEVELOPMENT, SCHEDULING SUPPORT AND RISK ANALYSIS" as specified in CLIN 0001 at a ceiling amount of \$85,310.00.

2. SECTION B AND SECTION G are set forth hereto on pages 3-5

3. SECTION H

a. In accordance with AFMC FAR Sup 5352.245-9000 Base Support(JUL 1992), base support will be provided by ASC/YCF. Access to phones, copiers, facsimile machines, computer resources, and generic office supplies will be provided.

b. CLINs 0001 and 0002 are partially funded and are subject to SCR clause 5352.232-9305 entitled, "LIMITATION OF GOVERNMENT OBLIGATION".

4. SECTION I

CLIN 0005 is partially funded and is subject to FAR clause 52.232-22 entitled, "LIMITATION OF FUNDS".

5. SECTION J, lists of attachments are set forth hereto on page 6.

ITEM	SUPPLIES OR SERVICES	Qty Purch Unit	Unit Price Total Item Amount
0001			\$67,250.00

SPECIALIZED COMPTROLLER FUNCTIONAL SUPPORT

acrn: AA
security: U
contract type: Y - TIME AND MATERIALS
completion date: 06 APR 2000
descriptive data:

a. The contractor will provide Financial Management Support as specified in the Statement of Work(SOW), "AERONATICAL SYSTEMS CENTER (ASC) ELECTRONIC COMBAT (EC) (ASC/SMNA) PROGRAMS NETWORK DEVELOPMENT, SCHEDULING SUPPORT AND RISK ANALYSIS", dated 99 March 24, Section J Atch 1.

b. Partial funding in the amount of \$38,685.00 is hereby obligated for this CLIN which will fund this item through 03 Nov 1999. Funds in the amount of \$28,565.00 remain to be obligated.

c. Listed below are the negotiated labor catagories and cooresponding estimated hours.

07 April 1999 to 26 September 1999

Contractor	Labor Category	Estimated Hours
Prime(On-Site)	Journeyman Analyst	928
Prime(On-Site)	Senior Analyst	96
Prime(Off-Site)	Manager	51
Subtotal		1,075

27 September 1999 to 31 December 1999

Contractor	Labor Category	Estimated Hours
Prime(On-Site)	Journeyman Analyst	500
Prime(On-Site)	Senior Analyst	56
Prime(Off-Site)	Manager	28
Subtotal		584

1 January 2000 to 6 April 2000

Contractor	Labor Category	Estimated Hours
Prime(On-Site)	Journeyman Analyst	500
Prime(On-Site)	Senior Analyst	56
Prime(Off-Site)	Manager	28
Subtotal		584

Total Labor 2,243

0002

NSP

DATA

acrn: AA
security: U
DD1423 is Exhibit: A
contract type: Y - TIME AND MATERIALS
completion date: ASREQ
descriptive data:

Submit data in accordance with Attachment #1, Contract Data Requirements List (DD Form 1423) dated 99 Mar 03. The price of this CLIN is included in the price of CLIN 0001 above.

0005

\$18,060.00

TRAVEL AND COMPUTER SERVICES

acrn: AA
security: U
contract type: S - COST REIMBURSEMENT
completion date: 06 APR 2000
descriptive data:

a. Travel and computer services required in the performance of CLIN 0001 above.

b. Partial funding in the amount of \$9,314.00 is hereby obligated for this CLIN which will fund this item through 03 Nov 1999. Funds in the amount of \$8,746.00 remain to be obligated.

ACRN Appropriation/Lmt Subhead/Supplemental Accounting Data										Obligation Amount
										\$47,999.00
AA	57	93600	299	47R1	653945	104651	592IA	64270F	503000	F03000
funding breakdown:			On Clin 0001:			\$38,685.00				
			On Clin 0002:			\$.00				
			On Clin 0005:			\$9,314.00				
pr/mipr:			GSMNA997205014			\$47,999.00				
descriptive data:										
A&AS code is IA										

<u>DOCUMENT</u>	<u>PGS</u>	<u>DATE</u>	<u>TITLE</u>
EXHIBIT A	1	03 MAR 1999	CONTRACT DATA REQUIREMENTS LIST (CDRL)
ATTACHMENT 1	2	24 MAR 1999	Statement of Work entitled, "AERONATICAL SYSTEMS CENTER (ASC) ELECTRONIC COMBAT (EC) (ASC/SMNA) PROGRAMS NETWORK DEVELOPMENT, SCHEDULING SUPPORT AND RISK ANALYSIS"
ATTACHMENT 2	7	30 MAR 1999	DD FORM 254 - CONTRACT SECURITY CLASSIFICATION

CONTRACT DATA REQUIREMENTS LIST

Form ~~1~~ *proved*
OMB No. 0704-0188

Exhibit A
Page 1 of 1

The public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the

A. CONTRACT LINE ITEM NO. TBD	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____
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D. SYSTEM/ITEM Spec Comptroller Functional Spt	E. CONTRACT/PR NO. F33657-95-D-29671-0005 29671-0005	F. CONTRACTOR SEMCOR
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1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A0004	Contractor's Progress, Status, and Management Rpt	

4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227	5. CONTRACT REFERENCE SOW PARA 3.0	6. REQUIRING OFFICE ASC/SMN
---	---------------------------------------	--------------------------------

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY MONTHLY	12. DATE OF FIRST SUBMISSION See BLK 16	14. DISTRIBUTION			
11. AS OF DATE MONTH END		13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	a. ADDRESSEE		b. COPIES Draft		Final
8. APP CODE N							Reg

16. REMARKS		
BLKS 12 and 13: 20 days after as of date.		
NOTE: A final report will be a compilation of previous status reports and labeled as a "Final Report."		
15. TOTAL →		2

1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
A0006	Technical Report-Study/Services	

4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508	5. CONTRACT REFERENCE SOW PARA 2.2 and 2.3	6. REQUIRING OFFICE ASC/SMN
---	---	--------------------------------

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED B	10. FREQUENCY AS REQUIRED	12. DATE OF FIRST SUBMISSION See BLK 16	14. DISTRIBUTION			
8. APP CODE N		11. AS OF DATE See BLK 16	13. DATE OF SUBSEQUENT SUBMISSION See BLK 16	a. ADDRESSEE		b. COPIES	
							Draft
						Reg	Repro

16. REMARKS BLKS 10, 11, 12, and 13: The contractor shall submit the report upon request from the requiring office. Submittal shall be due NLT 30 days after receipt of the request.	ASC/SMN	1	1
	15. TOTAL	1	1

G. PREPARED BY <i>Thomas S. Kinder II</i>	H. DATE 2 Mar 99	I. APPROVED BY <i>[Signature]</i>	J. DATE 3 Mar 99
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24 March, 1999

**Statement of Work
for
AERONAUTICAL SYSTEMS CENTER (ASC) ELECTRONIC COMBAT (EC) (ASC/SMN) PROGRAMS
NETWORK DEVELOPMENT, SCHEDULING SUPPORT AND RISK ANALYSIS**

1.0 Scope: This procurement is to obtain scheduling support for ASC/SMN. The major areas of required support are to provide schedules, networks, and risk assessments for the pro-active identification and management of potential program cost, schedule, and performance problems. In order for scheduling to remain an effective management tool, cost/schedule control system analysis, schedule networking, integrated schedule development and program performance control and analysis (metrics) must be evaluated and maintained on a regular basis. This SOW includes schedule development, analysis and maintenance, as well as schedule risk assessment and network support for the EMD and Production phases.

2.0 Requirements:

2.1 Research: The contractor shall be required to perform research for network development, scheduling and risk assessments for documents and reports required for effective program management.

2.2 Schedule and Network Development and Maintenance: The contractor shall maintain, modify, and update the program schedules currently in place. In addition, the contractor shall develop new schedules and networks required to support changes in the program plan to meet program objectives and milestones. Schedule networking will include, but not be limited to, network statusing, generation of network graphics, assignment of realistic durations and relationships to network elements; evaluation of contractor proposed schedules against government schedules; and assessment of government program schedules. Further, the contractor shall perform schedule risk assessments (SRAs) and provide schedule metrics. The contractor shall develop, maintain, and provide recurring assessment of schedule networks and associated databases for ASC/SMN EC programs. (CDRL A0006)

2.3 Schedule Analysis: The contractor shall be required to develop, analyze, and maintain an Integrated master Schedule (IMS). This will include contractor(s) and government schedules (ASC/SMN EC programs). Areas of comparison include, but are not limited to: (CDRL A0006)

- Integrated Master Plan activities/events versus IMS activities/events
- IMS WBS versus Contract WBS
- Schedule dates
- Slack
- Critical path
- Cost, schedule status system inputs
- Network logic
- Event durations
- Metrics
- SRAs

2.4 Contract Administration: All contracts will be managed at WPAFB. The contractor shall designate a single point of contact for the purpose of discussing any problem areas.

2.5 The contractor will travel, after coordinating with the FAE, to participate in meetings, reviews, audits, and perform research to accomplish assigned tasking.

2.6 Security requirements shall be as specified on the DD Form 254.

3.0 Review: The contractor shall provide an informal oral review of activities, progress, problems and/or issues at the weekly Program Office meetings. The contractor shall also provide a monthly status report describing the accomplishments, plans, and costs incurred for each reporting period and cumulative expenditures to date. (CDRL A0004)

4.0 Deliverables: The contractor shall submit documentation in accordance with Contract Data Requirements List (CDRL) for this SOW.

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION (The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)				1. CLEARANCE AND SAFEGUARDING	
				a. FACILITY CLEARANCE REQUIRED SECRET	
				b. LEVEL OF SAFEGUARDING REQUIRED N/A	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)	
a. PRIME CONTRACT NUMBER F33657-95-D-2967 TaskOrder#0020Exp Date:00 04 06		<input checked="" type="checkbox"/>		a. ORIGINAL (Complete date in all cases)	Date (YYMMDD) 99 03 30
b. SUBCONTRACT NUMBER				b. REVISED (Supersedes all previous specs)	Revision No. Date (YYMMDD)
c. SOLICITATION OR OTHER NUMBER		DUE Date (YYMMDD)		c. FINAL (Complete Item 5 in all cases)	Date (YYMMDD)
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE SEMCOR Incorporated 815 East Gate Drive Mount Laurel, NJ 08054-1240		b. CAGE CODE 4M919		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) Defense Security Service 770 Woodlane Road, Suite 12 Mount Holly, NJ 08060-3802	
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE N/A		b. CAGE CODE N/A		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A	
8. ACTUAL PERFORMANCE					
a. LOCATION N/A		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) N/A	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT Specialized Comptroller Functional Support. Task Order Title: Network Development, Scheduling Support and Analysis for the Electronic Combat (EC) (ASC/SMN) Program.					
10. THIS CONTRACT WILL REQUIRE ACCESS TO:				11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
YES NO				YES NO	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION				a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> <input type="checkbox"/>	
b. RESTRICTED DATA				b. RECEIVE CLASSIFIED DOCUMENTS ONLY	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION				c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
d. FORMERLY RESTRICTED DATA				d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
e. INTELLIGENCE INFORMATION				e. PERFORM SERVICES ONLY	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
(1) Sensitive Compartmented Information (SCI)				f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
(2) Non-SCI				g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	
<input checked="" type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
f. SPECIAL ACCESS INFORMATION				h. REQUIRE A COMSEC ACCOUNT	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
g. NATO INFORMATION				i. HAVE TEMPEST REQUIREMENTS	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
h. FOREIGN GOVERNMENT INFORMATION				j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	
<input checked="" type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
i. LIMITED DISSEMINATION INFORMATION				k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	
<input checked="" type="checkbox"/> <input type="checkbox"/>				<input type="checkbox"/> <input checked="" type="checkbox"/>	
j. FOR OFFICIAL USE ONLY INFORMATION				l. OTHER (Specify)	
<input checked="" type="checkbox"/> <input type="checkbox"/>				Notification of government security activity is required.	
k. OTHER (Specify)				See addendum.	
<input type="checkbox"/> <input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> <input type="checkbox"/>	

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release.

☐ Direct ☒ Through (Specify):

ASC/PA

1865 Fourth St., Suite 15

Wright-Patterson AFB OH 45433

(937) 255-3334 or 2766

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete

A. The National Industrial Security Program Operating Manual (NISPOM), January 1995, and National Industrial Security Operating Manual Supplement (NISPOMSUP) apply to this contract.

B. Ref Blk 10e(2): General Intelligence Material/Foreign Disclosure applies. See addendum.

C. Ref Blk 10j: FOUO applies. See addendum.

D. Ref Blk 11a: Any classified information generated in the performance of this contract shall require the contractor to either apply derivative classification markings consistent with the source material or be governed by the following Security Classification Guides (SCGs). U.S. Air Force Towed Decoy SCG, 6 November 1997 and the US Navy Integrated Defensive Electronic Countermeasures (IDECM) SCG, 11 July 1995. Special considerations apply. See addendum.

E. Program Manager: Roger E. Hollenbaugh, Chief, RFCM IPT, Electronic Combat DSO, (937) 255-0262 x3721

F. Functional Area Chief: Marjorie Radford, ASC/CDSY, WPAFB, OH 45433-7017, tel: (937) 255-1783 x4658.

G. Functional Area Evaluator: Lt. Thomas Hinds, ASC/SMNA, WPAFB, OH 45433-7017, tel: (937) 255-0262 x3823.

H. The Notification of Government Security Activity and Visitor Group Security Agreement clause applies. See contract clause for details.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.) ☐ Yes ☒ No

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.) ☒ Yes ☐ No

ASC/SYSP will maintain security oversight. Contractor performance will occur at Building 28, ASC/SMN, WPAFB.

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

Lytus Jordan

b. TITLE

Contracting Official

c. TELEPHONE (Include Area Code)

(937) 255-1783 x4652

d. ADDRESS (Include Zip Code)

ASC/CDSK

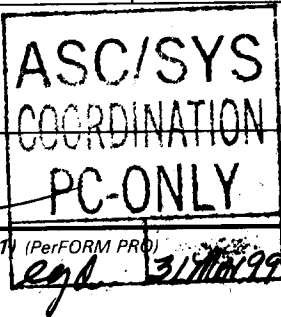
WPAFB, OH 45433-7017

e. SIGNATURE

17. REQUIRED DISTRIBUTION

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. CONTRACTOR |
| <input checked="" type="checkbox"/> | b. SUBCONTRACTOR |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR |
| <input checked="" type="checkbox"/> | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input checked="" type="checkbox"/> | e. ADMINISTRATION CONTRACTING OFFICER |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY |

ASC/SYSPC (Security Office)
1801 TENTH ST ROOM 103
WPAFB OH 45433-7625



FOR OFFICIAL USE ONLY (FOUO)

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING:** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.
2. **MARKING:**
 - a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).
 - b. In a classified document, mark:
 - (1) An individual paragraph that contains FOUO, but not classified information, by placing "(FOUO)" at the beginning of the paragraph.
 - (2) The top and bottom of each page that has both FOUO and classified information, with the highest security classification of the information on that page.
 - (3) "FOUO" at the bottom of each page that has FOUO information but is not classified..
 - (4) If a classified document also contains FOUO information or if the classified material becomes FOUO when declassified, place the following statement on the bottom of the cover or the first page, under the classification marking: **"NOTE: If declassified, review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release."**
 - c. Mark other records, such as computer print outs, photographs, films, tapes, or slide "FOR OFFICIAL USE ONLY" so that the receiver or viewer knows the record contains FOUO information.
 - d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation "FOUO" before the text begins.
 - e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.
3. **STORAGE:** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO data is prohibited.
4. **TRANSMISSION:** FOUO material shall be transmitted by the same methods as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other commercial teletype lines without encryption.
5. **RELEASE:** FOUO information may be released only to DoD components, officials of DoD component, and other DoD contractors when needed to conduct official DoD business.
6. **DESTRUCTION:** When no longer needed, FOUO information may be disposed of by any method which will preclude its disclosure to unauthorized individuals.

05 February 1999

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NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY

1. Thirty days **before** the date Contractor operations will begin on Wright-Patterson AFB OH, the Contractor shall provide ASC/SYSPC, 1801 Tenth Street, WPAFB, OH 45433-7625 the following information:

a. The name, address, and telephone number of your company's Facility Security Officer and your designated on-site security representative;

b. The contract number and military contracting command;

c. The highest classification category of defense information to which Contractor employees will have access;

d. The date Contractor operations will begin on WPAFB OH;

e. The estimated completion date of operations on WPAFB OH;

2. This requirement is in **addition** to visit request notification procedures contained in DoD 5220.22M, National Industrial Security Program Operating Manual, Chapter 6.

**SPECIAL CONSIDERATIONS
(AFSSM 7011 EXTRACT)**

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3.5. Special Items. People may innocently introduce other radio devices, such as pagers, hand-held portable transceiver radios, cellular telephones, cordless telephones, and cordless microphones into the area processing classified national security information with disastrous results. Also, alarm systems may use radio transmitters to alert remotely located security or fire-fighting teams.

3.5.1. Hand-Held Radios. Hand-held radio transceivers used with intrabase radios (sometimes abbreviated IBR) and land mobile radios (sometimes abbreviated LMR) deserve special consideration because of their unique operational applications. A person may carry these devices into an area where classified national security information is processed. If the person carrying such a device works in the facility, either turn off the device and use the telephone or separate it 2 meters from classified processors: no transmissions are allowed. If the person carrying the device is a short-term visitor, it is not necessary to turn off the radio because the visitor usually moves about in the facility. Infrequent transmissions are allowed, but only for short durations.

3.5.2. Beepers and Pagers. Beepers and pagers deserve special consideration because of their unique operational applications. A person may carry these devices into an area where classified national security information is processed. If the person carrying such a device works in the facility, either turn off the device and use the telephone or keep the device 2 meters from classified processors. If the person carrying the device is a short-term visitor, it is not necessary to turn off the device because the visitor usually moves about in the facility. If the device has a transmit capability, follow the instructions for hand-held radios.

3.5.3. Alarm Systems. The mode of operation of alarm systems radio frequency transmitters will determine their treatment. Any such transmitter with a continuous transmit mode or a high duty cycle (transmits most of the time) must meet the same separation requirements as all other fixed transmitters. If they do not meet these requirements, exclude them from operating in the classified national security information processing area. Low duty cycle (transmits short bursts infrequently) systems are not considered hazards and require no special treatment.

3.5.4. Cellular Telephones. When a cellular telephone is used as an operational necessity separate it 5 meters from RED equipment. When the cellular telephone is a personal asset, its use is prohibited. Disable the unit from receiving calls or separate it 10 meters from RED processors.

3.5.5. Cordless Telephones. When a radio frequency cordless telephone is used as an operational necessity, separate it 5 meters from RED equipment. When the cordless telephone is a personal asset, its use is prohibited. Disable the personal cordless telephone from receiving calls or separate it 10 meters from RED processors. There are no separation requirements for infrared cordless telephones.

3.5.6. Cordless Microphones.

3.5.6.1. Radio Frequency Cordless Microphones. When a radio frequency cordless microphone, encrypted or unencrypted, is used for briefing either classified national security information or unclassified information, separate it 10 meters from RED equipment. Using unencrypted radio frequency cordless microphones for classified briefings is prohibited.

3.5.6.2. Infrared Cordless Microphones. Using an infrared cordless microphone for briefing classified national security information requires a closed room: keep the doors closed and cover the windows with drapes.

3.5.7. Cordless Keyboards. When a radio frequency cordless keyboard is used, separate it 10 meters from RED equipment. Radio frequency cordless keyboards cannot be used to process classified national security information unless encrypted.

3.5.8 Wireless Local Area Networks. When a radio frequency wireless local area network is used, separate the transmitter and receiver units 10 meters from RED equipment.

The complete document can be obtained from the Air Force Information Protection Home Page (<http://www.afca.scott.af.mil/gc/gci/>).

08 February 1999

USE OF SPECIAL INTELLIGENCE MARKINGS**1. Authorized Control Markings of Intelligence Information**

- a. "Dissemination and Extraction of Information Controlled by Originator (ORCON)".

This marking may be used only on classified intelligence that clearly identifies or would reasonably permit ready identification of intelligence sources or methods that are particularly susceptible to countermeasures that would nullify or measurably reduce their effectiveness. It is used to enable the originator to maintain continuing knowledge and supervision of the further use of intelligence beyond the original dissemination. This control marking may not be used when access to the intelligence information will reasonably be protected by use of its classification marking (i.e. Confidential, Secret, Top Secret), or by use of any other control marking specified herein.

- b. "Not Releasable to Foreign Nationals (NOFORN)"

This control marking is used to identify classified intelligence material that may not be released in any form to foreign governments, foreign nationals, or non-US citizens without permission of the US Government originator, and then only when released in compliance with the National Disclosure Policy.

- c. "Authorized for Release to (Name of country(ies)/international organization"

This marking is used to identify classified intelligence material that the US Government Originator has predetermined to be releasable or has been released through established foreign disclosure channels to the indicated country(ies) or organization.

2. Procedures Governing Use of Control Markings

a. Any recipient desiring to use intelligence in a manner contrary to the restrictions established by the control markings set forth above, shall obtain the advanced permission of the originating agency. Such permission applies only to the specific purposes agreed to by the originator and does not automatically apply to all recipients. Originator will ensure that prompt consideration is given to recipients' requests, with particular attention to reviewing and editing if necessary, sanitized or paraphrased versions to derive a text suitable for release subject to lesser or no control markings.

b. The control markings authorized above shall be shown on the title page, front cover, and other applicable pages of documents, incorporated in the text of electrical communications, shown on graphics, and associated (in full or abbreviated form) with data stored or processed in automatic data processing systems. The control markings also shall be indicated by parenthetical use of the markings abbreviations at the beginning or end of the appropriate portions. If the control markings apply to several or all portions, the document may be marked with a statement to this effect rather than marking each portion individually.

c. The control markings in paragraph one (1) shall be individually assigned at the time of preparation of intelligence products and used in conjunction with security classifications and other markings specified by EO 12958 and its implementing ISOO Directive. The markings shall be carried forward to any new format in which the same information is incorporated including oral and visual presentations.

Current Guidance
Implementation of DCID 1/7, 30 June 1998

GENERAL INTELLIGENCE MATERIAL/FOREIGN DISCLOSURE

1. **Special Requirements for General and Foreign Intelligence Material.** In addition to the requirements and controls for classified material, the Director, Central Intelligence, sets up additional requirements and controls for intelligence in the possession of contractors. The contractor must:

a. Maintain control of all intelligence materials released in his or her custody in accordance with DOD 5220.22-M, the National Industrial Security Program Operating Manual (NISPOM), January 1995, paragraphs 5-200, 201 and 202 for control. Contractors agree that all intelligence material released, all reproductions and other material generated (including reproductions) are the property of the US Government.

b. Maintain control of all reproduced intelligence data in the same manner as the original.

c. Destroy intelligence materials in accordance with approved methods identified in the NISPOM.

d. Restrict access to those individuals with a valid need-to-know who are actually providing services under the contract. Further dissemination to other contractors, subcontractors, or other government agencies and private individuals or organization is prohibited unless authorized in writing by the Contracting Officer's Representative (COR) with prior approval of ASC/NAIC/POA.

e. Not release intelligence data to foreign nationals or immigrant aliens, regardless of their security clearance or contract status, without advance written permission from the COR, Foreign Disclosure Policy Office (ASC/SYSR), and ASC/NAIC/POA.

f. Ensure that each employee having access to intelligence material is fully aware of the special security requirements for this material.

2. **Returning Intelligence to the Air Force.** Contractors must return intelligence data to the COR at the termination or completion of a contract unless the COR has provided written approval for the contractor to retain for an additional two years. If retention is required beyond the two year period, the contractor must again request and receive written retention authority from the COR. If the COR grants retention authority, he or she must provide a copy of the written approval to ASC/NAIC/POA.

3. **Release of Classified and Unclassified Information to Foreign Government and Their Representatives.** Any military activity or defense contractor receiving a request from a foreign government or a representative thereof, for intelligence data about this program, shall forward the request to ASC/SYSR and ASC/NAIC/POA. Information released under Foreign Military Sales (FMS) must comply with the specific USAF disclosure guidance issued for the specific FMS customer.